

This page was intentionally removed due to a research restriction on all Corcoran
Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

- EEM 9) Approval of increases in tuition in the Art School
- " 10) Report on Columbia Division of The Corcoran School of Art
- JL 11) Report on Membership, Sales Desk and Rental Gallery
- JH 12) Quarterly report of the Director (Reports of Curator, Curator of Education, & Registrar
- 13) Approval of minutes of meeting of Committee on Works of Art held February 19, 1969.
- 14) Approval of the following requests for loans:
- a) Hunting Tapestry, No. 2, Sheep Shearing, Franco-Flemish ca. 1510-1520 of the Clark Collection to the University of Kansas for fall of 1969
- b) Pathetic Song by Thomas Eakins and The Old House of Representatives by S.F.B. Morse to the Metropolitan Museum of Art for their exhibition "19th Century America" April 13 - August 9, 1970, with the stipulation that the Morse painting receive special handling and that the unpacking and hanging be accomplished with a member of the Corcoran curatorial staff present
- c) Bernard Palissy platter to the Worcester Art Museum for March 27 - May 25, 1969
- d) Three Roundels from The Legend of St. Crispin in the Clark Collection to the Metropolitan Museum exhibition "The Year 1200" February 14 - May 10, 1970, with the express stipulation that the Metropolitan pay for removal of the Roundels as well as the usual shipping and insurance charges
- AHC 15) Report on Founder's Day
- " 16) Report on Vestibule and Sales Area remodeling
- JH 17) Report on the Committee on Building and Grounds
- WH 18) Report on Dupont Center
- JL 19) Report on gold medal award received by Jack Lefkowitz studio for excellence in graphics
- " 20) Resolution on collection of

- 20) Resolution of thanks to the Women's Committee for the Spring Dance
- 21) Report of the Women's Committee
- 22) Executive Session:
- a) Report on organization of Board of Governors and proposed committees
 - b) Report current status of Friends organization
 - c) Fund raising report

Dennis Schrey

For 9th - Mr. Glover

Secretary of Women's Com

FOUR STAR BOND

SOUTHWORTH CO. U.S.A.

25% COTTON FIBER

THE CORCORAN GALLERY OF ART

WASHINGTON, D. C. 20006

METROPOLITAN 8-3211
AREA CODE 202

April 17, 1970

Board of Trustees
The Corcoran Gallery of Art
Washington, D.C.

Gentlemen:

Since the last meeting, we purchased 50 shares of Hartford Fire Insurance Co., from the Gallery Fund donations, in the amount of \$3,325.00. We, also, purchased and sold U. S. Treasury Bills in the amount of \$69,594.26.

During this interim, \$90,000.00, cash awaiting investment in the Endowment Fund, has been transferred to the Gallery Fund to meet current obligations.

As of March 31, 1970 the Gallery Fund, cash in bank is as follows:

Gallery	(223,727.83)
Clark Addition Mtce.	(67,672.95)
Art School	<u>342,128.00</u>
Total Cash in Bank - Gallery	50,727.22

Yours respectfully

Robert L. Walsh, Jr.
Robert L. Walsh, Jr.
Treasurer

CORCORAN
GALLERY OF ART

Seventeenth Street and New York Avenue NW Washington DC 20006 telephone (202) 638-3211

April 6, 1970

Mr. Aldus Chapin
Executive Vice President
The Corcoran Gallery of Art
Washington, D. C. 20006

Dear Mr. Chapin:

The Vice President for Management and the Comptroller of the Corcoran Gallery of Art submit the following report covering the period of January 1, 1970 through March 31, 1970 which will be presented to the Trustees at the Board Meeting April 27, 1970 by the Treasurer, Corcoran Gallery of Art.

Respectfully,

Eugene E. Myers

Eugene E. Myers
Vice President for Management

Frank D. Parulski

Frank D. Parulski
Comptroller

TABLE OF CONTENTS

Administrative Changes 1

Projects 1

Corcoran Gallery of Art

Receipts and Disbursements 2

Corcoran School of Art

Receipts and Disbursements 4

ADMINISTRATIVE CHANGES

On the 28th of January 1970, the Executive Vice President of the Board of Trustees announced the creation of the position of Vice President for Management of the Corcoran Gallery of Art and concurrently announced that Eugene E. Myers, at that time Dean, Corcoran School of Art, would fill the position. The Management Office, an expansion of the Comptroller's Office, is charged with responsibility for budget development and control, central procurement, developing financial reports, personnel administration, and any other management duties assigned it by the Executive Vice President for the Corcoran complex.

PROJECTS

Centralized Procurement. As one of its prime functions, the Management Office established procedures for centralized procurement of stationery, office supplies, and equipment. This function should produce a savings of \$7,000.00 - \$8,000.00 per year in the purchase of the above items.

Budget Development and Control. During March, the Office of the Vice President for Management developed recommended procedures for budget development by the individual departments of The Corcoran Gallery and School of Art, and recommended procedures for the control of expenditures of budgeted funds. These proposals were submitted to the Board of Trustees and approved by the Executive Vice President for general practice on April 6, 1970.

COMBINED STATEMENT OF RECEIPTS

JANUARY 1, 1970 THROUGH MARCH 31, 1970

	<u>Total</u>	<u>Gallery</u>	<u>Clark</u>	<u>1969 Income</u>
Income from Investments	33,480.13	25,593.01	7,887.12	32,119.38
OTHER INCOME:				
Admissions	13,920.00	13,920.00		10,996.50
Exhibitions	10,457.04	10,457.04		9,282.20
Donations:				
Prudential Life Insurance	22,000.00			
Women's Committee	3,000.00			
Cafritz Foundation	1,500.00			
National Fine Arts & Humanities	2,250.00			
Unrestricted	<u>8,909.29</u>			
	37,659.29	37,659.29		17,661.46
Membership Contributions	23,383.00	23,383.00		23,697.97
Museum Shop Sales	15,053.18	15,053.18		6,028.94
Commissions - Art Rental Gallery	5,563.70	5,563.70		4,801.00
Sale of Rights and Royalties	562.00	562.00		277.81
Sale of Works of Art	12,500.00	12,500.00		5,000.00
Sundry	708.17	708.17		315.68
Dupont Center	124.64	124.64		—
Transfer from other Funds	<u>49,500.00</u>	<u>49,500.00</u>		—
Total other Income	169,431.02	169,431.02		78,061.56
 TOTAL INCOME	 202,911.15	 195,024.03	 7,887.12	 110,180.94
Total Budget Expended	<u>265,518.91</u>	<u>239,121.09</u>	<u>26,397.82</u>	<u>150,496.05</u>
Excess Budget Expenses over Income	62,607.76	44,097.06	18,510.70	40,315.14
Non-Budget Expenses	<u>7,442.97</u>			<u>14,993.79</u>
Excess Expenses over Income	70,050.73			55,309.43

Operation of the Budget

Combined Statements
Jan. 1, 1970 through March 31, 1970

OPERATING EXPENSE	BUDGETARY ALLOWANCE	TOTAL EXPENDED	PER CENT EXPENDED	GALLERY	CLARK	1969
Equipment	11,100.00	2,834.65	25.53	2,834.65		1,419.20
Exhibitions - Gross	120,000.00	82,997.90	69.16	82,997.90		43,300.34
Entertainment & Travel	11,000.00	2,282.93	20.75	2,161.23	121.70	847.70
Education Department	4,500.00	822.22	18.27	822.22		566.29
Insurance - General	22,000.00	18,481.25	84.00	12,214.58	6,266.67	64.07
Insurance - Group	6,000.00	1,930.94	32.18	1,639.21	291.73	1,147.46
Membership Activities	16,000.00	3,828.52	23.93	3,828.52		7,643.71
Operation of the Building	44,000.00	12,989.09	29.52	10,816.42	2,172.67	8,979.36
Professional Services	14,300.00	2,862.76	20.00	2,822.88	39.88	2,215.95
Postage & Telephone	14,000.00	4,987.26	35.62	4,723.18	264.08	3,580.24
Public Information	7,500.00	2,135.21	28.46	1,892.59	242.62	1,960.19
Purchases - Museum Shop	25,000.00	11,230.15	44.92	11,230.15		2,274.49
Printing	37,500.00	7,321.48	19.52	7,321.48		4,236.91
Restoration Works of Art	4,000.00	188.12	4.70	188.12		1,475.24
Special Projects	5,000.00	2,229.73	44.59	2,229.73		
Art Rental	3,000.00	562.86	18.76	562.96		1,072.56
Dupont Center	20,000.00	9,323.48	46.61	9,323.48		
Sundry	4,500.00	1,156.47	25.69	1,156.47		1,434.39
TOTAL OPERATING EXPENSE	369,400.00	168,165.02	45.52	158,765.67	9,399.35	82,218.10
SALARIES, SOCIAL SECURITY, Etc.						
Administrative & Staff	305,517.00	65,263.57	21.36	57,961.44	7,302.13	44,298.41
Guards & Maintenance	121,500.00	27,911.56	22.97	19,021.17	8,890.39	19,909.75
Total Salaries	427,017.00	93,175.13	21.82	76,982.61	16,192.52	64,208.16
Pensions	1,200.00	300.00	25.00	300.00		300.00
Social Security	15,000.00	3,653.59	24.35	2,922.72	730.87	3,517.22
D. U. C. B.	1,500.00	225.17	15.01	150.09	75.08	252.57
TOTAL SALARIES, ETC.	444,717.00	97,353.89	21.89	80,355.42	16,998.47	68,277.95
TOTAL BUDGET	814,117.00	265,518.91	32.61	239,121.09	26,397.82	150,496.05
Non-Budget				7,442.97		

The Corcoran School of Art

Receipts

Sept. 1, 1969 through March 31, 1970

INCOME

Donations	1,794.76
Tuitions	
Regular	320,773.83
Saturday	42,583.79
Summer	353.60
Locker Rentals	971.00
Commissions - Vending Machines	115.73
Commissions - Art School Store	4,348.69
Lab Fees and Purchases	8,606.81
Sundry	251.50
Student Activities	114.00
	<hr/>
TOTAL	\$379,913.71
INCOME FROM INVESTMENTS	9,972.15
Columbia School	12,459.82
TOTAL INCOME	\$402,345.68
TOTAL EXPENSES	<hr/> \$355,170.00
Excess Income over Expenses	\$ 47,175.68

The Corcoran School of Art

Sept. 1, 1969 through March 31, 1970

OPERATION OF THE BUDGET	BUDGETED	TOTAL EXPENDED	PER CENT EXPENDED
Equipment	17,000.00	9,067.92	53.34
Entertainment & Travel	2,500.00	2,575.05	103.00
Insurance - General	10,500.00	2,721.60	25.92
Insurance - Group	5,000.00	3,703.93	74.08
Professional Services	5,000.00	1,251.76	25.02
Postage & Telephone	7,000.00	3,467.00	49.52
Printing	8,000.00	3,532.35	44.15
Publicity & Library	6,500.00	3,421.24	52.63
Plant Operation & Maintenance	65,000.00	58,925.61	90.65
Miscellaneous Expenses	7,000.00	485.25	6.93
Guest Lecturers, etc.	4,000.00	2,309.60	57.74
TOTAL OPERATING EXPENSES	137,500.00	91,461.31	66.51
 SALARIES, PENSIONS, Etc.			
Administrative & Staff	44,000.00	26,081.62	59.27
Art School Staff	85,000.00	47,623.43	56.03
Faculty - Regular	164,300.00	119,766.42	72.89
Summer School & Saturday	24,000.00	9,792.00	40.80
Workmen & Janitors	43,000.00	26,494.93	61.61
Additional Instructors, etc.	7,000.00		
Models	15,000.00	4,654.63	31.03
Total Salaries	382,300.00	234,413.03	61.31
Social Security	13,500.00	7,881.28	58.37
Unemployment Compensation	3,200.00	824.52	25.76
Pensions	6,120.00	3,570.12	58.30
TOTAL SALARIES, SOCIAL SECURITY ETC.	405,120.00	246,688.95	60.80
TOTAL BUDGET EXPENDED	542,620.00	338,150.26	62.31
Columbia School		17,019.74	
TOTAL EXPENSES		355,170.00	

The Corcoran Gallery of Art

Washington, D. C. 20006

CORCORAN THOM, JR.
TREASURER

FRANK D. PARULSKI
ASSISTANT TREASURER

April 25, 1969

Board of Trustees
The Corcoran Gallery of Art
Washington, D. C.

Gentlemen:

In the period from January 24, 1969 through April 25, 1969, we purchased U. S. Treasury Bills in the amount of \$92,912.02 and we sold Treasury Bills in the amount of \$19,783.42. At present, the net holding of Treasury Bills is \$73,128.60. No other capital transactions were made during this period.

As of March 31, 1969, cash awaiting investment amounted to \$4,123.94. In the various operating accounts, cash available for expenses amounted to \$134,476.35 plus \$122,965.69 in Treasury Bills due in June 1969 and held by Riggs National Bank for the Art School Operating Fund.

Respectfully submitted,

Robert L. Walsh, Jr.
Robert L. Walsh, Jr.
Treasurer

RW/FP:mh

DUPONT CENTER

October 8, 1969 through March 31, 1969

OPERATING EXPENSES:	<u>BUDGET</u>	<u>TOTAL</u>
Exhibitions & Activities - Net	23,000.00	10,984.73
Mortgage	6,600.00	3,300.00
Plant Operation	7,250.00	3,842.34
Postage & Telephone	500.00	2,040.64
Printing	1,000.00	626.05
Insurance	400.00	1,132.37
Payroll	36,000.00	19,103.17
Social Security	1,584.00	434.78
Unemployment Compensation	<u>540.00</u>	<u>90.57</u>
Total Operating Expenses	77,074.00	41,554.65
Non-Budget Expenses:		
Entertainment & Travel		412.88
Real Estate Taxes		882.30
Equipment		395.00
Other		843.67
Publicity		<u>169.50</u>
TOTAL EXPENSES		44,258.00
INCOME:		
Admissions		3,338.00
Donations		1,202.48
Museum Shop - Net		2,627.84
Washington Gallery of Modern Art		60,000.00
Other		<u>173.30</u>
TOTAL INCOME		67,341.62
EXCESS INCOME OVER EXPENSES		23,083.62

ART SCHOOL BUDGET

September 1, 1969 through August 31, 1970

OPERATING EXPENSES:

	<u>1968-69</u>	<u>1969-70</u>
Equipment	30,500	17,000
Entertainment & Travel	2,500	2,500
Insurance - General	1,500	10,500
Insurance - Group	4,500	5,000
Professional Services	8,000	5,000
Postage & Telephone	6,500	7,000
Printing	10,000	8,000
Publicity & Library	6,000	6,500
Plant Operation & Maintenance	59,000	65,000
Miscellaneous expenses	6,000	7,000
<i>300 70 Lectures</i>	<i>4,000</i>	<i>4,000</i>
Total Operating Expenses	<u>138,500</u>	<u>137,500</u>

SALARIES, PENSIONS, SOCIAL SECURITY, ETC.

Administrative & Staff	44,000	44,000
Art School Staff & Faculty	69,000	85,000
Faculty - Regular	131,500	164,300
Summer School & Saturday	24,000	24,000
Workmen & Janitors	43,000	43,000
Possible Increases and/or Instructors	10,000	7,000
Models	15,000	15,000
Total Salaries	346,500	332,300
Social Security	11,000	13,500
Unemployment Compensation	3,000	3,200
Pensions	6,120	6,120
Total Social Security, Pensions, Etc.	20,120	22,820

TOTAL BUDGET

508,120

508,120

538,620

542,620

(8)

THE CORCORAN SCHOOL OF ART

ESTIMATED INCOME

September 1, 1969 through August 31, 1970

Income from Investments	13,000
Tuitions:	
Regular	460,000
Saturday	49,000
Summer	62,000
Columbia	5,000
School Abroad	1,000
Donations	1,000
Locker Rentals	1,400
Commissions on Vending Machines	1,200
Commissions - Art School Store	8,000
Miscellaneous Income	<u>1,000</u>
Total Income	602,600
Budget 1969-70	<u>538,620</u>
Estimated Income over Budget	63,980

Tuitions

Drank

THE CORCORAN SCHOOL OF ART

PRELIMINARY BUDGET

1970-1971

ESTIMATED INCOME

Investments	12,500
Tuition:	
Regular	405,000
Registration	8,000
Saturday School	42,000
Summer School	64,000
Locker Rental	1,100
Commission on Vending Machines	1,000
Commission from Art School Store	6,000
Corcoran School Abroad	1,500
Donations	1,000
Miscellaneous Income	200

542,300

OPERATING EXPENSES

Equipment	17,000
Entertainment and Travel	2,500
Insurance, General (based on one year only)	4,000
Insurance, Group (Life and Health)	5,000
Postage and Telephone	8,000
Printing:	
Catalogues and Brochures	5,600
Photographs	500
Calendar of Events	4,000
	10,000

Preliminary Budget - Page 2

Professional Services:

Auditor	600
Architect	1,200
Fund Raising	4,000
Legal Counsel	1,000

6,800

Publicity:

Advertising	2,500
Subscription	500
Other	500

3,500

Plant Operation (heating not included):

Trash	600
Electricity	6,000
A.D.T.	500
Maintenance Supplies	3,500
Pest Control	300
Office Supplies	2,500
Water	600
Repairs	7,000
Space Control	34,500

55,500

Special Projects - Lectures, Contingency

4,000

Library

3,500

Miscellaneous Expenses:

Flowers	100
Prize Awards	1,000
Exercises	600
Exhibits	500
Student Trips	500
Still Life	500
Other	300

3,500

TOTAL OPERATING EXPENSE

123,300

Preliminary Budget 1970-71 -- Page 3

SALARIES, SOCIAL SECURITY, ETC.

• Administrative: Gallery - pro-rated	40,000
Administrative: School	69,350
Instruction:	
Regular	167,340
Saturday School	13,000
Summer School	14,000
• Watchman: Maintenance - pro-rated	30,000
Janitors	18,100
Models	6,000
Office and Library Assistants	4,300
Pensions	5,560
Social Security	13,000
• D.W.C.B.	<u>2,500</u>

383,150

TOTAL BUDGET

506,450

• May be revised in 1971 Gallery budget

* w/o salary for Mr. Lake
was \$9,000 in 1969/70 -

MINUTES OF THE QUARTERLY MEETING
OF THE
BOARD OF TRUSTEES OF THE CORCORAN GALLERY OF ART
APRIL 28, 1969

The regular Quarterly Meeting of the Board of Trustees of the Corcoran Gallery of Art was held at the Gallery at 10 o'clock. The meeting was called to order by Mr. Hamilton. The other members present were: Mrs. Chase and Messrs. Bradley, Chapin, Gray, Kreeger, and Thom.

Also present were:

Mrs. Richard M. Powell, Chairman of the Women's Committee
James Harithas, Director of the Gallery
Walter Hopps, Director of Special Programs
John W. Lottes, Director of Planning and Development
Eugene E. Myers, Dean of the Art School
Robert L. Walsh, Jr., Treasurer
Freeborn G. Jewett, Jr., Secretary
Frank D. Parulski, Assistant Treasurer
Moussa Domit, Assistant Director of the Gallery

The Chairman stated that, in the absence of objections and there being no corrections suggested, the Minutes of the Annual Meeting of the Board of Trustees, held January 27, 1969, and the Minutes of the Special Meeting of February 7, 1969, be approved as presented.

The Chairman referred to the resignation of Mr. Corcoran Thom, Jr., as Treasurer of the Trustees, which had become effective at the time of the Annual Meeting. The following Resolution was unanimously adopted:

RESOLVED that the Trustees of The Corcoran Gallery of Art take notice of the fact that Mr. Corcoran Thom, Jr. served as Treasurer of the Trustees from January 29, 1945 to January 27, 1969.

BE IT FURTHER RESOLVED that the Trustees express to Mr. Thom warm gratitude for his devoted and dedicated service to the Gallery. During this period of years he has tirelessly guided the financial welfare of the Corcoran and has spent hours far in excess of the duties normally expected of the Treasurer of any philanthropic organization. In expressing their appreciation for this extraordinary services,

This page was intentionally removed due to a research restriction on all Corcoran
Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

The Dean of the Art School, Mr. Myers, reported that 666 students had been enrolled in the Fall Term and 615 in the Spring Term, of which 134 and 131, respectively, were full-time diploma candidates. He presented a proposed schedule of tuition and fees for the 1969-70 School Year and a proposed budget, which included increases in salaries for certain members of the staff and faculty of the Art School. Following due consideration, the proposed new schedule of tuition and fees and the budget for the 1969-70 School Year were approved as presented.

Mr. Myers reported also on the operation of the Columbia Division of the Corcoran School of Art. During the Fall Term there were 20 students registered and the Division lost \$6,792, while 67 students were registered for the Spring Term and the loss was cut to \$5,048. Mr. Myers pointed out the many advantages to the Gallery from the operation of this School in the new city of Columbia and recommended that it continue to receive the support of the Gallery. He estimated that the Columbia Division would break even when its enrollment reaches 90 students.

Mr. Lottes presented his quarterly report on membership, the sales desk and the rental gallery, showing: (a) total membership of 4,572 as of March 31, 1969, an increase of 532 members since January 1, 1969; (b) sales of \$6,764.64 for the first quarter of 1969, an increase of \$640.02 over the corresponding period in 1968; (c) attendance for the first quarter of 59,068, an increase of 26,583 over the first quarter of 1968 - largely attributable to the successful 1969 Biennial; and (c) art rental and sales income of \$4,493 for the first quarter, a decrease of \$1,417.50.

The Director of the Gallery presented the quarterly reports of the Curator, the Curator of Education and the Registrar, which were approved and ordered filed with the Minutes of the Meeting.

The Chairman presented Minutes of the Meeting of the Committee on Works of Art, held February 19, 1969, which were approved as presented:

Following due consideration, the Board of Trustees approved the following requests for loans:

- a) Hunting Tapestry, No. 2, Sheep Shearing, Franco-Flemish ca. 1510-1520 of the Clark Collection to the University of Kansas for the Fall of 1969.
- b) Pathetic Song by Thomas Eakins and The Old House of Representatives by S.F.B. Morse to The Metropolitan Museum

of Art for their exhibition "19th Century America" April 13 - August 9, 1970, with the stipulation that the Morse painting receive special handling and that the unpacking and hanging be accomplished with a member of the Corcoran curatorial staff present.

- c) Bernard Palissy platter to the Worcester Art Museum for March 27 - May 25, 1969.
- d) Three Roundels from The Legend of St. Crispin of the Clark Collection to The Metropolitan Museum exhibition "The Year 1200" February 14 - May 10, 1970, with the express stipulation that the Metropolitan pay for removal of the Roundels as well as the usual shipping and insurance charges.

Mr. Chapin reported that arrangements were being made for Founder's Day to be held during the second half of May. He also reported on arrangements for ceremonies during which a gold medal would be presented to Mr. Glover and a similar award to the former Director of the Gallery, Mr. Williams.

Mr. Chapin reported on the status of arrangements for the remodelling of the vestibule and sales area for which the Women's Committee had authorized a grant of \$50,000. Following full consideration of the proposed remodelling, the Trustees authorized Mr. Chapin to enter into a contract on behalf of the Gallery with the architectural firm of Faulkner, Fryer & Vanderpool, which estimated that the cost would amount to \$41,200, plus their 10% architectural fee.

Mr. Bradley presented the report of the Committee on Building and Grounds, which was approved as read.

Mr. Hopps presented his quarterly report on the activities of the Dupont Center. He described the exhibits which had been presented and referred to the Center's extension and educational programs.

Mr. Lottes reported that the Gallery had received a gold medal award for excellence in the graphic design of its publications. The Trustees commented favorably upon the imaginative presentation of the various publications of the Gallery.

Upon motion of Mr. Kreeger, duly seconded by Mrs. Chase, it was resolved that the Trustees express their gratitude to the Women's Committee for the extremely successful Spring Dance held on April 25, 1969.

The Chairman of the Women's Committee reported on the activities of her Committee during the first quarter of 1969. She referred to the Open House held on March 16th, the dance held on April 25th, and the arrangements being made for an auction to be held on November 19th.

There being no further business to come before the Regular Meeting, the Board went into Executive Session.

Addendum to the Minutes of the Meeting of the Board of Trustees,
April 28, 1969

In Executive Session, the following matters were considered and action taken by the Board of Trustees:

1. Mr. Chapin reported that he had received 20 acceptances from proposed members of the new Board of Governors. He anticipated that a public announcement of the appointment of the new Board would be made as soon as possible and that the Board would commence its activities in the early Fall.
2. Mr. Chapin described various organizational problems relating to the Friends of the Corcoran and indicated that certain changes in the procedures of the Friends had been adopted in order to permit a greater coordination of the activities of the Friends with those of the Gallery itself. He indicated that the Friends contribute approximately \$12,000 annually to the Gallery.
3. Mr. Chapin reported on proposed new programs to raise funds for the Gallery, indicating that the initial requests for contributions had met a favorable response, resulting in \$33,000 in pledges.
4. The Trustees approved a \$2,500 increase in the salary of the Dean of the Art School, to become effective October 1, 1969.

There being no further business, the meeting was adjourned.

Freeborn G. Jewett, Jr.
Secretary

The Corcoran Gallery of Art

Washington, D. C. 20006

CORCORAN THOM, JR.
TREASURER

FRANK D. PARULSKI
ASSISTANT TREASURER

April 25, 1969

Board of Trustees
The Corcoran Gallery of Art
Washington, D. C.

Gentlemen:

In the period from January 24, 1969 through April 25, 1969, we purchased U. S. Treasury Bills in the amount of \$92,912.02 and we sold Treasury Bills in the amount of \$19,783.42. At present, the net holding of Treasury Bills is \$73,128.60. No other capital transactions were made during this period.

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Respectfully submitted,

Robert L. Walsh, Jr.
Robert L. Walsh, Jr.
Treasurer

RW/FP: mh

COMBINED STATEMENTS OF RECEIPTS

January 1, 1969 through March 31, 1969

	<u>TOTAL</u>	<u>GALLERY</u>	<u>CLARK</u>	<u>1968</u>
Net Income from Investments	32,119.38	24,573.06	7,546.32	35,508.26
OTHER INCOME:				
Admissions	10,996.50	10,996.50		5,751.00
Donations	17,661.46	11,661.46	6,000.00	3,432.45
Membership Contributions	23,697.97	23,697.97		15,388.82
Sales Desk Receipts	6,028.94	6,028.94		5,129.12
Commissions - Rental Gallery	4,501.00	4,501.00		4,934.00
Commissions - Sale of Works of Art	300.00	300.00		352.80
Sale of Rights & Royalties	277.28	277.28		1,306.28
Sale of Works of Art	5,000.00	5,000.00		
Miscellaneous Income	<u>315.68</u>	<u>315.68</u>		<u>529.01</u>
TOTAL OTHER INCOME	68,778.83	62,778.83	6,000.00	36,883.48
TOTAL INCOME	100,898.21	87,351.89	13,546.32	72,391.74
TOTAL BUDGET EXPENDED	<u>141,213.85</u>	<u>123,490.31</u>	<u>17,723.54</u>	<u>85,303.29</u>
EXCESS EXPENSES OVER INCOME	40,315.64	36,138.42	4,177.22	12,911.55
NON-BUDGET EXPENSES	<u>14,993.79</u>			
TOTAL EXCESS EXPENSES OVER INCOME	55,309.43	36,138.42	4,177.22	12,911.55

OPERATION OF THE BUDGET

COMBINED STATEMENT

January 1, 1969 through March 31, 1969

	<u>BUDGETARY</u>	<u>TOTAL</u>	<u>%</u>			
OPERATING EXPENSES:	<u>ALLOWANCE</u>	<u>EXPENDED</u>	<u>TOTAL</u>	<u>GALLERY</u>	<u>CLARK</u>	<u>1968</u>
Equipment	10,600.00	1,419.20	13.38	1,419.20		1,561.75
Exhibitions:						
Gross	43,300.34					
Income	9,282.20					
Entertainment & Travel	11,000.00	34,018.14	49.30	34,018.14		7,617.92
Education Department	4,500.00	847.70	7.70	847.70		231.66
Insurance - General	9,000.00	566.29	12.58	566.29	(non-budget) -	
Insurance - Group	5,000.00	64.07	.71	64.07		599.21
Membership Activities	15,000.00	1,147.46	22.95	1,011.10	136.36	756.83
Operations of the Building	45,150.00	7,643.71	50.96	7,643.71		3,974.06
Professional Services	9,500.00	8,979.36	19.80	7,187.90	1,791.46	11,188.79
Postage & Telephone	10,000.00	2,215.95	23.32	2,162.42	53.53	3,167.97
Publicity	7,500.00	3,580.24	35.80	3,357.03	223.21	1,661.78
Directors Discretionary Fund	3,000.00	1,960.19	26.13	1,832.69	127.50	1,026.12
Purchases - Sales Desk	18,000.00	2,274.49	12.63	2,274.49		2,986.29
Printing	48,750.00	4,236.91	8.70	4,232.06	4.85	5,848.20
Restoration Works of Art	2,600.00	1,475.24	56.74	1,475.24		915.10
Restoration of Frames	3,000.00					626.74
Miscellaneous Expense	4,500.00	1,434.39	31.87	1,348.39	86.00	432.50
Art Rental Gallery	<u>3,000.00</u>	<u>1,072.56</u>	<u>35.75</u>	<u>1,072.56</u>		<u>510.72</u>
Total Operating Budget	279,100.00	72,935.90	26.13	70,512.99	2,422.99	43,105.36
SALARIES, SOCIAL SECURITY, Etc.						
Administrative & Staff	212,350.00	44,298.41	20.80	36,726.70	7,571.71	23,931.04
Guards & Workmen	<u>105,100.00</u>	<u>19,909.75</u>	<u>18.94</u>	<u>13,059.08</u>	<u>6,850.67</u>	<u>15,217.44</u>
Total Salaries	317,450.00	64,208.16	20.20	49,785.78	14,422.38	39,148.48
Pensions	2,400.00	300.00	12.50	300.00		600.00
Social Security	10,000.00	3,517.22	35.17	2,689.53	827.69	2,176.09
Unemployment Compensation	<u>1,500.00</u>	<u>252.57</u>	<u>16.83</u>	<u>202.01</u>	<u>50.56</u>	<u>273.36</u>
Total Salaries, etc.	331,350.00	68,277.95	20.60	52,977.32	15,300.63	42,197.93
TOTAL BUDGET	610,450.00	141,213.85	23.10	123,490.31	17,723.54	85,303.29
NON-BUDGET EXPENSE:						
Purchase Works of Art	8,012.00					
Repairs	<u>6,981.79</u>					
Total Non-Budget Expense	14,993.79					

THE CORCORAN SCHOOL OF ART

RECEIPTS

September 1, 1968 through March 31, 1969

INCOME

Donations	5,692.87
Tuitions:	
Regular	335,906.33
Saturday	47,994.88
Summer	2,117.50
Locker Rentals	1,190.00
Commissions on Vending Machines	665.25
Lab Fee and Purchases	7,592.60
Commissions Art School Store	4,098.84
Miscellaneous	<u>278.46</u>
TOTAL INCOME	405,536.73
Transfer of Income*	<u>9,691.52</u>
GRAND TOTAL	415,228.25
Budget Expended	<u>282,752.41</u>
EXCESS INCOME OVER EXPENSES	132,475.84
U. S. Treasury Bills	122,965.69
(Purchased out of excess income)	

THE CORCORAN SCHOOL OF ART

September 1, 1968 thru March 31, 1969

OPERATION OF THE BUDGET	<u>BUDGETED</u>	<u>TOTAL EXPENDED</u>	<u>REMAINDER</u>	<u>% EXPENDED</u>
Equipment	30,500.00	10,292.67	20,207.33	33.74
Entertainment	2,500.00	1,203.95	1,296.05	48.15
Insurance - General	1,500.00	670.10	829.90	44.67
Insurance - Group	4,500.00	2,817.83	1,682.17	62.61
Plant Operation & Maintenance	59,000.00	35,779.92	23,220.08	60.64
Professional Services	8,000.00	3,052.38	4,947.62	38.15
Postage & Telephone	6,500.00	3,929.84	2,570.16	60.45
Printing	10,000.00	3,077.53	6,922.47	30.78
Publicity and Library	6,000.00	2,567.08	3,432.92	42.78
Miscellaneous Expenses	6,000.00	896.80	5,103.20	14.95
TOTAL OPERATING EXPENSE	134,500.00	64,288.10	70,211.90	47.79
SALARIES, SOCIAL SECURITY, ETC.				
Administration & Staff	44,000.00	25,586.08	18,413.92	58.08
Administration & Faculty	244,500.00	146,110.26	98,389.74	59.75
Workmen	43,000.00	28,144.92	14,855.08	65.45
Models	15,000.00	5,912.35	9,087.65	39.41
TOTAL SALARIES	346,500.00	205,753.61	140,746.39	59.38
Social Security	11,000.00	5,454.48	5,545.52	49.58
Unemployment Compensation	3,000.00	733.10	2,266.90	24.43
Pensions	6,120.00	3,581.37	2,538.63	58.50
TOTAL SALARIES, SOCIAL SECURITY, ETC.	366,620.00	215,522.56	151,097.44	58.80
TOTAL BUDGET	501,120.00	279,810.66	221,309.34	55.90
Non-Budget 1968		2,941.75		
	501,120.00	282,752.41	221,309.34	55.90

62.06

DUPONT CENTER

October 8, 1968 through March 31, 1969

OPERATING EXPENSES:	<u>BUDGET</u>	<u>TOTAL</u>
Exhibitions & Activities - Net	23,000.00	10,984.73
Mortgage	6,600.00	3,300.00
Plant Operation	7,250.00	3,842.34
Postage & Telephone	500.00	2,040.64
Printing	1,000.00	626.05
Insurance	400.00	1,132.37
Payroll	36,000.00	19,103.17
Social Security	1,584.00	434.78
Unemployment Compensation	<u>540.00</u>	<u>90.57</u>
Total Operating Expenses	77,074.00	41,554.65
Non-Budget Expenses:		
Entertainment & Travel		412.88
Real Estate Taxes		882.30
Equipment		395.00
Other		843.67
Publicity		<u>169.50</u>
TOTAL EXPENSES		44,258.00
INCOME:		
Admissions		3,338.00
Donations		1,202.48
Museum Shop - Net		2,627.84
Washington Gallery of Modern Art		60,000.00
Other		<u>173.30</u>
TOTAL INCOME		67,341.62
EXCESS INCOME OVER EXPENSES		23,083.62

April 26, 1969

The Director
The Corcoran Gallery of Art
Washington, D.C.

The total income received for the period January 1, 1969 through March 31, 1969 for The Art Rental and Sales Service is the following:

	1969		1968
January	\$1,042.00	January	\$2,251.00
February	\$2,621.00	February	\$1,495.00
March	<u>\$ 830.00</u>	March	<u>\$2,164.50</u>
	\$4,493.00		\$5,910.50

decrease \$1,417.50

Current number of paintings and works of art in the Art Rental Gallery:

238

Current number of paintings or works of art being rented:

1
136
TOTAL: 374

~~Sales~~ pending: 12

Percentage of sales to rentals based on income received for the period:

in First Quarter 1969

	works rented	works sold	%sold
Jan.	59	8	13.6%
Feb.	76	7	9.2%
Mar.	43	9	20.9%

First Quarter 1968

	works rented	works sold	%sold
Jan.	73	7	9.6%
Feb.	58	10	17.2%
Mar.	76	10	13.2%

Respectfully submitted,

Julie Forgey
(Mrs.) Julie Forgey, Art Rental Service

To the Director
The Corcoran Gallery of Art
Washington, D.C.

April 25, 1969

Dear Mr. Harithas:

The Assistant to the Director, Public Relations and Extension Services begs to submit the following report on activities of the following departments for the period January 1 through March 31, 1969. On March 1 operation of the SALES DESK was made the responsibility of the Assistant Director and reports on activities of the ART RENTAL SERVICE will in future be submitted directly to the Director by the Art Rental Gallery Assistant. Consequently, this will be the last report including the Extension Services.

1. SALES DESK

	<u>1969</u>	<u>1968</u>
January	\$1901.41	\$2194.50
February	3202.17	1991.32
March	1661.06	1938.80
	<u>\$6764.64</u>	<u>\$6124.62</u>

Increase: \$640.02

2. ATTENDANCE

	<u>1969</u>	<u>1968</u>
January	14,747	10,933
February	25,320	10,926
March	19,001	10,626
	<u>59,068</u>	<u>32,485</u>

Increase: 26,583

As is apparent from the above figures, Corcoran exhibitions and other functions such as musical programs have contributed much to the significant increase in the attendance. It is hoped, that with a professional in charge of the Sales Desk future gross income will rise in proportion to the increased attendance.

3. SALES FROM CONTEMPORARY EXHIBITIONS

There were 5 sales from the John McLaughlin Exhibition at a total of \$8,500.00 producing for the Corcoran Gallery a 10% commission of \$850.00. No sales to outside purchasers materialized from the 31st Biennial.

cont.

13
COMMITTEE ON WORKS OF ART AND THE ART SCHOOL

Meeting of

February 19, 1969

The meeting was called to order by the Chairman, Mr. Finley, those present being Messrs. Hamilton, Glover and Gray. The Executive Vice President, Director, Assistant Director and Curator were also present.

The Director reported that the sum of \$16,604.70 was available for the purchase of works of art. Works on consignment for sale have a valuation of \$10,109.00.

Your Committee authorized the Director to make further investigation into the possibility of purchasing the John Singer Sargent portrait of Madame Francois Buloz offered at 30,000 francs or approximately \$6,000.

Your Committee suggested that the Director try to bring the Sam Gilliam Breeze up before The Friends of The Corcoran for possible purchase by The Friends.

Your Committee approved the purchase of John Flanagan's Drawing from R. M. Light and Co. for \$1,515.00.

Your Committee approved the purchase of Max Weber's drawing, Model, 1912, from Downtown Gallery for \$1,350.00.

Your Committee approved the purchase of C. S. Price, Abstraction #4 from Downtown Gallery for \$3,500.00.

Your Committee approved the purchase of Daniel Huntington's drawings, Portrait and Profile, (\$300.00), Posterior View of Skeleton ((\$150.00), and Swift Water (\$350.00) from Ira Spanierman.

Your Committee voted not to acquire the John Marin watercolor, White Lake, Sullivan County for \$1,800.00.

The following offers of unrestricted gifts were accepted:

- 1) J. Francis Murphy, Landscape, oil, as a gift of Mr. Richard Madlener.
- 2) Prints from Strike 400: Harold Isen, "Love, Goodness and John Philip Sousa"; Clifford Chieffo, "Free at Last"; and Jacob Kainen, "No Dominion."

- 3) Gene Davis, Jaywalker, 1962, which is a gift of the artist.
- 4) Gene Davis, Pink Bayonet, which is also a gift of the artist.
- 5) Earl Kerkam, Composition with Forms of the Head, 1964, which is a gift of Mr. E. Bruce Kirk.
- 6) Alexander Liberman, From Black to White, was a gift from the artist.
- 7) Jack Youngerman, July White, 1966, as a gift from The Friends of The Corcoran.
- 8) James N. Rosenberg, Untitled, 1968, as a gift of the artist.
- 9) Robert Swain, Untitled, 1969, as a joint gift of Mrs. Margaret Howland Chase and The Friends of The Corcoran with the stipulation that Mrs. Chase's Name be the first on the label, followed by The Friends.
- 10) James Twitty, Furka, 1968, as a gift of the artist.
- 11) St. Memin, Philip Fister, pastel, as a gift of Mrs. L. C. Eichner. It was further mentioned that our collection is said to be the best and most complete St. Memin collection in the country. It was decided that the Gallery staff should check into how extensive it was before the next meeting.

The offer of the gift of Roger Clough's The Owl, sketch, a gift of Mr. and Mrs. Aaron Goldstein, was declined with the thanks of the Committee.

The offer of a gift of Martin M. Tourigan's The Birds, oil, as a gift of the artist, was declined with the thanks of the Committee.

It was agreed that Leon Berkowitz' Cathedral No. 3, 1966, be exchanged for Cathedral No. 21, presently in the collection.

Your Committee agreed to have Dominic Serres' Bonhomme

Richard and the American Squadron Engaging the Serapis and the Countess of Scarborough off Flamborough Head, September 23, 1779, sold through Hirschl and Adler at the stipulated price of \$25,000.

Your Committee declined to offer the Childe Hassam, The Old House at Easthampton, but if a buyer should be found for the work, that it might be brought up at a future meeting.

Your Committee approved the following exhibitions wholeheartedly: the Norman Bluhm exhibition, the Vincent Longo exhibition, the Yousuf Karsh exhibition, and the George Lee exhibition.

2) Your Committee approved the loan of the Hunting Tapestry No. 2, Sheep Shearing, Franco-Flemish, ca. 1510-1520 of the Clark Collection to the University of Kansas for fall of 1969.

5) Your Committee approved the loan of Thomas Eakins' Pathetic Song and S. F. B. Morse's, The Old House of Representatives to the Metropolitan exhibition, "19th Century America", April 13-August 9, 1970 with the stipulation that The Old House of Representatives receive special handling and that the unpacking and hanging be accomplished with a member of the Corcoran curatorial staff present.

3) Your Committee approved the loan of the Bernard Palissy platter to the Worcester Art Museum for March 27 - May 25, 1969.

4) Your Committee approved the loan of the Three Roundels from The Legend of St. Crispin of the Clark collection to Metropolitan Museum exhibition "The Year 1200", for February 14 - May 10, 1970, with the express stipulation that the Metropolitan Museum pay for removal of the Roundels as well as the usual shipping and insurance charges.

The Assistant Director reported briefly on the proposed new insurance policy which would extend the coverage of the collection and of exhibitions. He recommended that additional insurance at the cost of \$1,000 per annum be added to cover breakage. Your Committee felt that this was not the proper time to bring the matter up and suggested that it be put on the agenda for the next Board meeting.

The Director brought up the idea of having the Gallery open Wednesday and Thursday nights for two weeks during the period the Biennial was up. Your Committee approved this idea with the thought that admission should be charged on those two nights.

The Director further mentioned participation in the Longview Foundation, a foundation that would make available recent works of art at a reasonable price. Your Committee voted to support the suggestion with the proposed sum of \$6,000. This is to be brought up further at the next Board meeting.

As there was nothing further to discuss, the meeting adjourned at 12:00 noon.